



**Finance and Administration Cabinet**  
**Executive Order 2008-011**  
**Request Form**

**Requesting Department:** 625 Department Of Highways**Record Date:** 2012-03-28**Requestor ID:** JJN0026**Requestor Name:** NANCY ALBRIGHT**Short Description:** KYTC DOC/CCA Inmate Work Crews  
FY13-14**Requestor Phone Number:** 502-564-4556**Type of Request:** MEMORANDUM OF AGREEMENT (MOA) **New or Expanded?** No**Procurement Method:** Order From Existing Contract**Cost:** 2,000,000.00**Estimate/Actual?** Estimate**Is this Item a Replacement?** No**If so, Asset Tag#:****What will happen to the replaced item?****What Document is Requested?** Blanket Waiver**If on Contract, Give Contract #:** See P&J**Vendor (if any):** See P&J**Purpose and Justification:**

KYTC request approval for blanket waiver approval of all purchases resulting from the utilization of inmate work crews to perform various work duties as required by KYTC districts who have contracted with KY DOC (PON2 1\*3907) and Corrections Corporation of America (PO2 11\*5359) through a Memorandum of Agreement. The reduction in KYTC crews across the Commonwealth has necessitated the use of inmate work crews to perform essential services on the Commonwealth's roadsides to enhance the safety and physical stability of our state's highway system. This request is for the period of July 1, 2012 - June 30, 2014.

Funding will be 100% FE01.

Funding Source: Road

Program Code:

If Federal, Give CFDA#:

Percentage of Each Funding 100% FE01

FAC approval of a Request Form means the review required by the Executive Order has been completed, and the items or services have been authorized to begin the procurement process. Agencies must procure these items or services according to procurement policies and procedures, administrative regulations, and statutes. Special authority requests, delegations and other specific methods of procurement are not approved through this review- identifying the procurement method is for the Committee’s information only. Follow normal request procedures to obtain approval for specific methods of procurement. Funding source must be in accordance to GOPM policies, regulations and statutes.

I certify by submitting this form electronically, that an original, signed by the Cabinet Secretary or authorized agency head, is maintained at the agency level. If the agency head applies an electronic approval it is not necessary to maintain the signed original on file. In addition, the agency has considered the guidance provided by Personnel Cabinet regarding the distinction between an employee and an independent contractor before making this request, where applicable.

This request approved by:

Cabinet Secretary or Authorized Agency Head

For Agency Use: